



All Saints' Parish, Beverly Hills

Minutes of the Vestry

Meeting held on Tuesday, March 28, 2023, in Upper Sweetland Hall

ATTENDEES: Rev. Canon Andrea McMillin (Priest-in-Charge, presiding); Carolyn Allport; Carl Anderson; Tom Fleming (via zoom); Lonnie Hinckley; Susan Humphreville (Treasurer, via zoom); Karen Woodward Ide; Gerrie Maloof; Bonnie McClure; Clarke Morrow; Lisa Schwab; Jeff Smith (Junior Warden); John Tan (Senior Warden); Randy Whittell; Kevin Yoder (Clerk)

Guests: The Rev. Michael Sahdev; Christopher Hayes, Esq. (Ragghianti Freitas LLP) via zoom

1. With a quorum, the meeting was called to order at 7:16 pm by Canon Andrea.
2. Canon Andrea offered an opening prayer.
3. The minutes of the vestry meeting held on Sunday, February 26, 2023, were introduced into the record by Kevin Yoder, and upon motion duly made and seconded were accepted and approved without change.
4. Upon motion duly made by Clarke Morrow and seconded by Lisa Schwab, the meeting was moved into Executive Session at 7:19 pm by unanimous vote of the vestry assembled, whereupon the Rev. Michael Sahdev excused himself for the rest of the meeting. Randy Whittell recused himself from the Executive Session portion of the meeting at 7:19 pm. During Executive Session, an attorney-client privileged discussion occurred in the presence of legal counsel, Christopher Hayes. Upon completion of said discussion at 8:26 pm, a motion was duly made by Bonnie McClure, seconded by Clarke Morrow, and passed by unanimous vote of the vestry then assembled to leave Executive Session.
5. When the meeting returned to regular session, Canon Andrea called for a five-minute break. Randy Whittell returned to the meeting at the conclusion of the break.
6. Canon Andrea led a discussion related to onboarding. During the discussion, Canon Andrea contextualized the coming year as one focused on strengthening for the future, in contrast to 2022, which was described as a year focused on stabilizing.
 - a. Primary areas of oversight by the vestry include:
 - i. Parish financials including investments and budget
 - ii. Parish property and facilities
 - iii. Setting overall direction and goals for the parish, in conversation with the Priest in Charge/Rector.
 - iv. Ensuring that the budget adequately provides for the mission and vision of the parish
 - v. The discernment and election of a Rector

- b. Areas of orientation/onboarding to be presented and discussed in the next few meetings include: Legal matters, property overview, finances and investments, centennial celebrations, parish profile, HR practices and staffing.
7. In connection with the onboarding process, Kevin Yoder led a discussion of the upcoming rector search process, including a detailed discussion on the work and progress of the Parish Profile Committee, notice of upcoming Story Day on April 30, and a general discussion of the various processes involved (search vs. priest-in-charge under special circumstances).
8. Susan Humphreville recommended that the parish conduct its annual audit of the financials, and invited a motion to retain the Harrington Group, certified public accountants. A motion to that end was duly made by Carl Anderson, seconded by Bonnie McClure, and passed unanimously by the vestry.
9. Lisa Schwab led the vestry in a prayer of peace from the Book of Common Prayer.
10. On a motion duly made by Randy Whittell and seconded by Clarke Morrow, the meeting was adjourned at 9:29 pm.

Submitted by Kevin Yoder