



**All Saints' Parish, Beverly Hills**

**Minutes of the Vestry**

**Meeting held in Upper Sweetland Hall on July 26, 2022**

ATTENDEES: Rev. Canon Andrea McMillin (Priest in Charge; presiding, via Zoom), Kevin Yoder (Senior Warden), John Tan (Junior Warden), Susan Humphreville (Treasurer), Jeff Smith (Clerk), Lisa Schwab, Lonnie Hinckley, Clarke Morrow, Carolyn Allport, Tom Fleming.

GUESTS: Fr. Michael Sahdev, The Rev. Daniel Tamm

ABSENT: Ted Dodd, Katie Moyer, Randy Whittell, Lance Harding

With a quorum, the meeting was called to order at 6:36 by Kevin.

1. Canon Andrea offered an opening prayer.
2. Approval of April Minutes: A motion was duly made, seconded, and unanimously passed to approve the June 28 Vestry Meeting Minutes with two edits.
3. Kevin provided a Wardens' Introduction.
4. Carolyn offered an update on the Family Ministry calendar:
  - a. Children's Chapel
  - b. Movie Night
  - c. Nursery (Sundays, 9AM-1PM)
  - d. Backpacking blessing & Baptism lesson by Fr. Sahdev in the Children's Chapel
  - e. Baptism & Confirmation
  - f. Episcopal Night at Dodgers Stadium
  - g. November Blessing of the Animals
  - h. November: Allhallowtide
  - i. December Christmas Pageant
5. Jeff & John provided updates on Communications and IT:
  - a. IT:
    - i. Filing system 40% organized
    - ii. Updating operations platform
  - b. Comms:
    - i. First draft of comms plan written
    - ii. Next meeting: Aug. 10 (timeline)
6. Kevin & John provided a Buildings and Grounds Update:

- a. Lighting:
    - i. A motion was made to proceed with the Maintenance and Repair Proposal, seconded, and approved unanimously.
  - b. Rectory:
    - i. A series of repairs to the Rectory have continued to be made and a Home Inspection was conducted on July 26.
7. Kevin provided a Small Groups update:
  - a. On schedule for a fall start
8. Kevin provided a Honduras update:
  - a. Planning group has met 2x
  - b. Zoom call with past missionaries was conducted to discuss plans for next trip (Spring '23)
  - c. Covid protocols were discussed and agreed to
9. Susan provided a Treasurer's report.
10. Kevin provided a Vestry Nominating Committee update.
  - a. Candidate presentation deadline: Mid-January, 2023
  - b. Vestry 101 Class being planned
11. Kevin provided a Bylaws Committee update:
  - a. Aligning with Episcopal Church Canons
  - b. Looking to have recommended changes by mid-December
12. John conducted a Lightning Round Reports exercise on What by When.
13. Canon Andrea provided an HR update:
  - a. Parish Administrator
  - b. Associate Rector
14. Clarke offered a closing prayer.

The meeting was adjourned at **8:45**.

Submitted by Jeff Smith (Clerk)