

**All Saints' Parish Beverly Hills**  
**Minutes of the Meeting of the Vestry on August 25, 2020**

Attendees: Clergy and Staff: Janet Broderick, Michael Shadev, Gerry Sunram, Brian Ide  
Vestry: Chris Cook, Ted Dodd, Marissa Flaxbart, Millie Hansen, Lisa Holguin, Glynis Horton, Susan Humphreville, Bill Lincoln, Gerrie Maloof, Dennis McGuckian, Gary Roberts, Kevin Yoder

Minutes: Gerrie Maloof

Janet called the meeting to order at 4:30.

Glynis suggested a correction to the July Minutes and Minutes were approved as corrected.

**Treasurer's Report:**

Susan referenced the Financial Report that accompanied Janet's letter to the Parish and indicated that her "best guess" was that we would end the year with a \$50K operating loss if nothing more was to be done relative to the reduction of staff expenses. The mid-year mailing may have positive effects to mitigate the short fall.

The 2019 financial report is currently under review. Susan made a motion that the Finance Committee be authorized to approve the review and coordinate with the auditors. The motion was approved

Susan led a discussion on the renovation of the "Tree House". The current bid for \$58K was thought to be high given the scope of the work. Gerry felt confident that he could secure other bids to either lower the cost or expand the scope of the renovation. Susan pointed out that the money for the renovation would come from reserve fund, not the operating budget. She also noted that there will likely be a savings in the special maintenance line item because the facility was seeing very little use since the shutdown. A motion was made and approved to designate up to \$60K for this renovation.

**Rector's Report:**

Janet reported that Naomi is packed and on her way with an ETA of September 1<sup>st</sup>. Janet, Naomi and Michael will be on a 3-day retreat for prayer and planning. Janet is also hoping to schedule a retreat for the entire staff. Janet also expressed her thanks to the Search committee for identifying such outstanding candidates and reiterated how pleased everyone to have Michael on staff. Janet also reported on a special training program that was the first step in a parish "Listening Campaign". The training was done by Michael Gecan, a longtime community organizer. This campaign is led by Lynn Dodd and John and Amanda Tan. The goal is to hear what parishioners say about matters to them and what motivates them. The campaign is starting with families since this can be a particularly difficult time for them. There are 30 "listeners" reaching out to 150 families which may touch 213 children.

**Stewardship Report:**

Chris reported that Pledge Reports were sent and was pleased that parishioners have current information about their giving status. He gave a special thanks to Susan and Janet for their contribution to the mailing. He reported that planning for the Fall Stewardship program is underway. Susan stressed

the need for a very effective campaign and noted that she and Gerry are working through the 2021 expense budget.

**Senior Warden Report:**

Gary asked that Vestry members be prepared at the next meeting to suggest names for the Vestry Nominating Committee. Steve Fleenor will not be returning as Chair, but continuity will be maintained by the participation of Gary and Chris as Senior and Junior Warden. In addition, we will need to select up to 6 other members. The maximum number on the committee is 8.

Leaving the Vestry in 2021 will be Susan, Chris and Dennis.

Marissa suggested that we reach out to the affinity groups to solicit suggestions and Susan reminded us that anyone serving on the Nominating Committee would be ineligible for consideration as a Vestry member.

Ted inquired as to the time commitment and Gary replied that last year, he spent approximately 20 hours in 4-5 meetings.

The goals would be to have people on the committee who have a wide knowledge of people in the parish.

**Benevolent Fund Report:**

Kevin reported that as of our last Vestry meeting, 1 additional grant has been approved. There is approximately \$44K still in the fund and there have not been any new, significant donations. Kevin did express a concern if eviction laws change that there may be a serious up-tick in grant requests.

**Media Report:**

Brian reported on the status of both the 10AM Traditional Service as well as AS2 and the Experimental Service. By continuing the weekly Compline, Taize, Wednesday Class and Morning Prayer, we are creating "touch points" for the parish. Craig is also giving thought to how we might use music in new and unique ways.

Brian gave an update on the transition to live stream technology with the installation of cameras, lighting and sound equipment in the Sanctuary. Tests are underway. Equipment has been placed in such a way that it is essentially hidden and will not interfere with the live worship experience once we are again able to use the Sanctuary.

Ted suggested that in the 10AM Service, we acknowledge the All Saints choir when their music is used.

**New Business:**

A discussion was held about the appropriate response to the meeting request from Sidney Brogan. It was decided that Lisa, as Vestry Clerk would prepare a written response.

**Adjournment:**

Michael closed in prayer and the meeting was adjourned at 5:50 PM.

Gerrie Maloof