

## All Saints' Beverly Hills

### Minutes of Vestry Meeting on May 26, 2015

**Attendees:**

**Clergy:** Rev. Steve Huber

**Vestry Members:** Neville Anderson, Joe Becci, Bob Craft, Colleen Dodson-Baker, Steve Fleenor, Brian Ide, Ruth Loomis, Kim Meyer, Sydney Nichols, Maggie Reid (left early), Jean Marc Madelon

**Staff:** Debbie Gauer, Jennifer Hill, Liz Ladizinsky

**Excused:** Peter Lu

**Meal:** Kim Meyer provided dinner provided by Chef Jean Luc.

Kim Meyer called the meeting to order at 7:04 PM

Steve Huber introduced Jennifer Hill, ASBH's new Parish Administrator.

**Prayer:** Jean Marc

**Study:** Brian Ide presented a study on healing in two parts – 1) reading of passages on Jesus's healing of the blind, deaf and lame excerpted from the new testament. 2) a video compilation of people reacting to being able to see, hear, and in one case, walk again or the first time.

**Minutes:** A motion was made and seconded to approve the minutes of the April 28 Vestry meeting. All were in favor, no dissents.

**Rector's Report:**

**Pentecost Sunday.** The music, worship and art installation were all lovely. A big feast day competing with a holiday weekend – but attendance was good.

**Status report on strategic planning committee** – Committee is wrapping the 2020 plan. Plan is to present it to the Vestry in June meeting for approval. It will be disseminated ahead of time so there will be time to read it thoroughly. Steve shared one piece of it – the new mission & vision statement created by Steve & Glenn. It was well received.

**Upcoming events:**

- Greg Millikin will be ordained Saturday, June 6 at St. John's Cathedral in West Adams at 10AM. Christian Anderson will be back in town for it, and will lead AS2 service that weekend.

- 3 graduating from EFM – Tim Blair, Mike Cravotta & Neville Anderson will graduate from EFM also on June 6 at 10AM.

**Capital Campaign:**

The Capital Campaign consultant will be meeting with ASBH next week. Kim, as senior warden will be vestry liaison on the campaign. Public phase has been pushed out to a later date to give more time to the silent phase. Finance Committee being in discussions.

**Recent Events:**

- 2 funerals
- Career Day & Brunch at LGBT center

**Vestry Nominating committee:** Kim Meyer reported that we now have a committee: Carol Potter will Chair, and Joe Becci is on as Junior Warden, along with Kim as Senior Warden. Additional members are: Peter Kallemeyn, Michael Mancinelli, Dayna Roberts and Amanda Tan. All agreed to ask Bonnie McClure to join as well. First meeting will be June 28.

**Retreat Follow-up:** Joe Becci asked for updates on the Vestry initiatives:

**Welcoming** – Debbie, Andy & Jason. Working on materials and a program for pairing newcomers with experienced parishioners

**Music Endowment** – Kim reported there will be a meeting next Thursday.

**Youth & Families** – Brian Ide. Meetings have and will be held with Karlyn, youth vestry volunteers, and 2020 planning committee.

**Planned Giving** – Sydney reported that they have successfully recruited Susan Humpreville and Peter White to join the committee. Steve Fleenor wondered if we have estate attorneys in the parish to invite to join.

**Education/Adult Formation** – Bob Craft gave a detailed report on courses that have been or are in development with a variety of audiences in mind, including for newcomers, and a variety of formats and days & times of the week.

**Stories & Prayer Book for the Heart** – updates from Colleen Dodson-Baker

**Marketplace** – This is a staff initiative, but since it overlaps with so many of the vestry initiatives Debbie Gauer reported that it will start rolling out in the summer, with full operation by the Fall.

**Ministry** – Ruth Loomis reported that Ministries, of which there are many within 11 identified categories across all areas and operations of the church, will

have 4 "booths" in the marketplace on any given Sunday on a Rota to be determined. Ministry initiatives include leadership training (scheduled for late August) and branding for each ministry. Names were suggested to join the Ministry committee of the vestry.

**Stewardship Report:** Debbie Gauer provided an analysis of the following stewardship numbers to date:

Pledge Goal (A)	\$1,718,750, based on a 90% fulfillment rate
Revenue Goal (B)	\$1,546,875
Pledges to Date (C)	\$1,292,576
Difference: A - C	\$ 426,174
Difference: B - C	\$ 254,299
Number of 2014 Pledges:	372
Number of 2015 Pledges:	332
Change since last month:	+ \$12,985 / 10 pledges
Change since March 2015:	+ \$74,985 / 32 pledges

Other Stewardship business:

- Going to publish an insert in the bulletin on June 14 identifying everyone who has pledged for 2015.
- Ruth & Lynn Dodd will co-chair annual campaign
- ASBH was awarded an \$18K Beverly Hills community grant to be used for Monday Meal.

**Financial Report:** Steve Fleenor presented the financial report for March 2015.

In March, we lost more than \$77k. As compared to budget, the negative variance equals \$62k. The negative variance was created by both a shortfall in revenue and to a lesser extent an expenditure issue.

First, for revenue, the only category with a material negative variance was Pledged income, off \$56k from budget. That shortfall was somewhat offset by a special gift from an estate. The net impact equaled a negative revenue variance, as compared to budget, of \$26k.

On the expenditure side, Steve F. said he is not concerned about this side of the equation. We had an emergency plumbing issue: burst sewer pipes at the Rectory that required immediate attention, the cost of which equaled \$24k. These funds were sent from the Endowment account, which is its purpose, in April. So, this variance will disappear on a YTD basis. If not for the plumbing issue, we would not have overspent our expense budget.

We have preliminary numbers for April: revenue equaled \$150k, which was unfortunately short of budget by \$32k.

A motion was made and seconded to approve the Financial Report. All were in favor, no dissents.

**Administration Report:**

Jennifer Hill shared her happiness to join the staff, and introduced Liz Ladizinsky to give administration report, which focused on ongoing special maintenance projects, including replacing upstairs fridge, chapel lighting projects, and getting bids on AC. going with EL Payne because their bid was in the middle, very thorough and includes a warranty for 2 years for workmanship and 10 years for parts. Their bid was negotiated down to \$14,712, which is well within the budget of \$34,000. Other items include some lighting things, re-varnishing doors. Still in conversations with Edison re: lowering electric bill. Plantings on the Santa Monica side of the church are going to be improved.

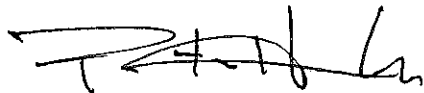
**Other business:**

Steve Fleenor reported that areas of the website have old information and/or aren't functional. Discussion followed about who is responsible for individual ministry area updates to the website, and creating better accountability so that we have a website that is always attractive to newcomers and useful to parishioners, especially as we roll out the strategic plan, and there will be more on the website. We are going to need accountability built in to it.

At 9:15pm, Rev. Steve Huber led us out in closing prayer. The meeting was adjourned.

Minutes prepared by Ruth Loomis

  
SENIOR WARDEN

  
Clerk